|  |  |
| --- | --- |
| Individual/Group | Roles |
| Technical working group | * Acting as a technical clearing house, the TWG works closely to ensure that all activities are performed as per plan * Provide technical input, coordination and assistance and overall guidance during the strategic purchasing assessment, review, reporting, validation, developing roadmap and plan. * Support activities of EHIA to mobilize resources to enhance implementation of developed roadmap * Periodic review the implementation performance of the roadmap and plan * Support monitoring and continuous progress assessment of the implementation of roadmap * Support local consultants with access to key documents and access to key informant interviewers |
| EHIA | * Review the study protocol and approve the protocol * Provide letters of support for the assessment data collection and key informant interviews * Provide guidance on sampling of stakeholders for assessment * Approve the study report |
| SPARC lead coach – XXXXX November and December 2021 | * Finalize study sample of regions, woredas * Develop/adapt and finalize the assessment tools * Conduct data collection including the key informant interviews * Lead analysis and report writing * Participate in the TWG as the lead consultant * Coordinate and facilitate validation meetings |
| SPARC junior coach XXXXX | * Document collation and review * Populate the tools and organize for review by lead coach * Support data analysis and report writing * Support lead consultant as required on literature review, data collection, drafting reports and presentations |
| XXXXX | * Participate in the TWG representing HFIP * Support document collation * Validate sample of regions, woredas and selection of key informants * Validate assessment tools * Link the lead coach for interviews within network of HFIP, EHIA, FMOH, Regional bureaus, woredas etc. * Contribute to report and PPT reviews |
| XXXXX – January 2022 | * Review the study findings and draft recommendations for policy dialogues and stakeholder meetings * Lead facilitator of policy dialogues and stakeholder meetings * Draft the roadmap * Present the roadmap to the TWG and stakeholders * Develop PPTs and materials required for policy dialogues and stakeholder meetings |