

Consultant Scope of Work

French/English Supply Chain Advisory Consultant (Madagascar eSIGL)

Purpose: Help UTGL and partners review implementation and training completed to date for UTGL Pulse and UTGL GAS at regional and district levels; document achievements, platform use, remaining gaps, and requirements for continued rollout; and generate practical information to guide Ministry prioritization, resource mobilization, and cascade training to remaining regions and health facilities.

Background

Madagascar is advancing two complementary digital supply chain platforms under UTGL stewardship. UTGL Pulse is a multi-source dashboard designed to consolidate available data sources for end-to-end supply chain monitoring and analysis, while UTGL GAS is intended to collect supply management data at health facilities and support the functioning of GAS Committees. Both platforms are being rolled out in parallel and are currently at a similar stage of implementation. To date, training-of-trainers (ToT) sessions and training for regional managers have been completed in 9 of 23 regions, with ToT activities ongoing in the remaining regions. UNFPA and DATA-FI (a US Government-funded project) previously co-funded these activities, and the Ministry is keen to continue rollout and cascade training to remaining regions and to the health facility level.

Against this backdrop, R4D, in coordination with the World Bank Global Financing Facility (GFF), has engaged a national consultant to support UTGL and Ministry counterparts. The consultant will review implementation and training to date, assess platform usage and remaining rollout requirements, and produce concise, decision-ready recommendations on continued training, implementation sequencing, and resource mobilization.

The national consultant, recommended by both GFF and the Ministry, works primarily in French and has limited English. R4D is therefore seeking a senior, bilingual (French/English) supply chain advisor to bridge communication and provide technical oversight of the consultant's work.

Objective

The advisor will serve as R4D's day-to-day point person for the national consultant's UTGL Pulse and UTGL GAS Training Review and Continued Rollout Planning assignment. They will supervise the consultant's work, provide technical advice, quality-assure the consultant's two deliverables, and bridge communication between French-speaking counterparts and English-speaking R4D and GFF teams..

Activities and Deliverables

Workstream	Core Activities	Deliverable	Purpose
1. Supervision and Technical Advisory	Review the national consultant's workplan and timeline, and hold regular check-ins to track progress against both of the consultant's workstreams. Advise on the rapid training and rollout review, including ToT and regional manager training, the assessment of platform use among SR/FP, RGIS, and GAS-related users, and the framework for prioritizing remaining regions. Review consultation briefing materials, discussion prompts, and validation questions, and join key	Supervision Plan and Weekly Progress Updates	Keeps the consultant's work on schedule and technically sound, and gives R4D a clear, regular view of progress, issues, and recommended actions.

	consultations with UTGL, Ministry, and partners as needed. Flag delays, dependencies, and emerging risks to the R4D project lead.		
2. Quality Assurance and Translation	Review drafts of the UTGL Pulse and UTGL GAS Training and Rollout Review Brief and the Stakeholder Consultation and Continued Rollout Alignment Summary for technical soundness, clarity, and fit with the assignment's boundaries. Translate or summarize key documents, deliverables, and messages between French and English, interpret during calls as needed, and prepare English summaries of decisions and next steps from consultations and check-ins.	Deliverable Review Notes and English Summaries	Ensures the consultant's outputs meet R4D and GFF standards and are accessible to English-speaking stakeholders.
3. Close-out	Summarize overall progress, outstanding issues, and lessons from the assignment, and recommend any follow-on support needed for continued rollout.	Final Advisory Note	Gives R4D a concise basis for deciding on next steps after the consultant's assignment ends.

Expected Outcomes

- The national consultant's assignment is delivered on time and within scope, with R4D kept informed of progress, dependencies, and risks through regular English-language updates.
- Both of the consultant's deliverables are technically sound, clearly written, and available in a form English-speaking R4D and GFF colleagues can review and act on.
- Communication among R4D, the GFF, UTGL, Ministry counterparts, and the national consultant is clear and timely, with decisions and next steps from consultations documented in English.
- R4D has a concise summary of the assignment's results and recommended follow-on support to inform next steps for UTGL Pulse and UTGL GAS rollout.

Expected Consultant Qualifications

- Full professional fluency in written and spoken French and English, with the ability to translate technical documents accurately and interpret in meetings across government, donor, and technical audiences
- Demonstrated experience supervising or mentoring consultants or technical staff, and reviewing technical deliverables for quality and clarity.
- Strong project management and stakeholder management skills, with the judgment and responsiveness needed to keep R4D, the GFF, and government counterparts informed of progress and emerging risks.
- Experience in Madagascar or other francophone African countries, familiarity with UTGL Pulse, UTGL GAS, or e-SIGL, and experience with GFF- or World Bank-supported programs are strongly preferred.

Boundaries and Assumptions

- The national consultant remains responsible for leading the review and consultation work and producing the deliverables. The advisor supervises, advises, and quality-assures, but does not author the consultant's deliverables.
- The advisor would not design, procure, build, or implement e-SIGL or other software, and would not select a software vendor or recommend a particular technical solution.
- The advisor reports to the R4D project lead, [Name, Title], and works remotely, with availability during working hours that overlap with Madagascar (EAT, UTC+3). Work would rely on materials provided by the national consultant, UTGL, the GFF, and implementing partners.
- The assignment is for **up to 10 days of level of effort**, used part-time and as needed.